VILLAGE OF MANORHAVEN
BOARD OF TRUSTEES
MINUTES OF ANNUAL REORGANIZATION MEETING
July 6, 2009

The Board held its annual reorganization meeting on July 6, 2009 at 6:00 p.m. The meeting was called to order at 6:04 p.m. by Mayor Michael T. Meehan, with the following in attendance:

Michael T. Meehan  
Mayor

Patrick Brostowin  
Deputy Mayor

John M. DiLeo, Jr.  
Trustee

Rita DiLucia  
Trustee

Brendan Fahey  
Trustee

Gerard Terry, Esq.  
Village Attorney

Jonathan P. Fielding, Esq.  
Village Clerk-Treasurer

Seven members of the public were in attendance. Mayor Meehan asked the Hon. Thomas V. Pantelis to lead the assembly in reciting the pledge of allegiance.

Mayor Meehan administered the oath of office to Village Justice Peter Gallanter, Village Trustee John M. DiLeo, Jr., and Village Trustee Rita DiLucia.

Mayor Meehan appointed Trustee Patrick T. Brostowin to the office of Deputy Mayor for a term of one (1) year, ending July 5, 2010.

Mayor Meehan appointed Vincent D. Mitchell to the office of Member of the Board of Zoning Appeals for the unexpired term ending July 2, 2012.

Trustee DiLucia made a motion to table the mayoral appointments that are subject to ratification by the Board of Trustees. The motion failed due to lack of a second.

Mayor Meehan appointed Sarudzayi Makwande, Esq., to the office of Acting Village Justice for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia  Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin  Aye
Mayor Meehan appointed Carmela Aiello to the office of Deputy Village Clerk for a term of one (1) year, ending July 5, 2010. Trustee Fahey made a motion ratifying the appointment. Trustee DiLucia seconded the motion. The Board was polled as follows:

Trustee Fahey \hspace{1cm} Aye
Trustee DiLucia \hspace{1cm} Aye
Trustee DiLeo \hspace{1cm} Aye
Deputy Mayor Brostowin \hspace{1cm} Aye
Mayor Meehan \hspace{1cm} Aye

Mayor Meehan appointed Donato Gallo to the office of Superintendent of Highways for a term of one (1) year, ending July 5, 2010. Deputy Mayor Brostowin made a motion ratifying the appointment. Trustee Fahey seconded the motion. The Board was polled as follows:

Trustee Fahey \hspace{1cm} Aye
Trustee DiLucia \hspace{1cm} Aye
Trustee DiLeo \hspace{1cm} Aye
Deputy Mayor Brostowin \hspace{1cm} Aye
Mayor Meehan \hspace{1cm} Aye

Mayor Meehan appointed David Mammina, R.A., to the office of Acting Superintendent of Buildings (part-time) for the period ending October 31, 2009 (annualized salary $40,000, no medical benefits). Deputy Mayor Brostowin made a motion ratifying the appointment. Trustee DiLucia seconded the motion. The Board was polled as follows:

Trustee Fahey \hspace{1cm} Aye
Trustee DiLucia \hspace{1cm} Aye
Trustee DiLeo \hspace{1cm} Aye
Deputy Mayor Brostowin \hspace{1cm} Aye
Mayor Meehan \hspace{1cm} Aye

Mayor Meehan appointed Karen M. Marrero, to the office of Clerk to Village Justice for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Trustee Fahey seconded the motion. The Board was polled as follows:

Trustee Fahey \hspace{1cm} Aye
Trustee DiLucia \hspace{1cm} Aye

Inc. Village of Manorhaven - Board of Trustees
Minutes July 6, 2009 - Page 2 of 14
Mayor Meehan appointed Deena Smith to the office of Secretary to the Board of Trustees for a term of one (1) year, ending July 5, 2010. Trustee Fahey made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey  
Trustee DiLucia  
Trustee DiLeo  
Deputy Mayor Brostowin  
Mayor Meehan  

Mayor Meehan appointed Gerard Terry, Esq. to the office of Village Attorney for a term of one (1) year, ending July 5, 2010. Deputy Mayor Brostowin made a motion ratifying the appointment. Trustee Fahey seconded the motion. The Board was polled as follows:

Trustee Fahey  
Trustee DiLucia  
Trustee DiLeo  
Deputy Mayor Brostowin  
Mayor Meehan  

Mayor Meehan appointed William Jaye, Esq. and Terry Brostowin, Esq., to the office of Village Prosecutors for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey  
Trustee DiLucia  
Trustee DiLeo  
Deputy Mayor Brostowin  
Mayor Meehan  

Mayor Meehan appointed Gary Hertzan, CPA, to the office of Village Accountant for a term of one (1) year, ending July 5, 2010. Trustee Fahey made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey  

Inc. Village of Manorhaven - Board of Trustees
Minutes July 6, 2009 - Page 3 of 14
Mayor Meehan appointed Lundy & Co., PC, to the office of Village Auditor for a term of one (1) year, ending July 5, 2010. Deputy Mayor Brostowin made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin Aye
Mayor Meehan  Aye

Mayor Meehan appointed Daniel Di Lucia, to the office of Commissioner of Health and Safety for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin Aye
Mayor Meehan  Aye

Mayor Meehan appointed John Chalker, to the office of Deputy Commissioner of Health and Safety for a term of one (1) year, ending July 5, 2010. Trustee DiLeo made a motion ratifying the appointment. Trustee Fahey seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin Aye
Mayor Meehan  Aye

Mayor Meehan appointed Jeffrey Zeh, to the office of Commissioner of Environmental Affairs for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:
Mayor Meehan appointed Douglas Schlaefer, to the office of Commissioner of Streets and Sanitation for a term of one (1) year, ending July 5, 2010. Trustee Fahey made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia  Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin  Aye
Mayor Meehan  Aye

Mayor Meehan appointed George Balluf, to the office of Member of the Board of Zoning Appeals, for a term of five (5) years, ending July 7, 2014. Deputy Mayor Brostowin made a motion ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia  Abstain
Trustee DiLeo  Aye
Deputy Mayor Brostowin  Aye
Mayor Meehan  Aye

Mayor Meehan appointed Patrick Gibson, to the office of Alternate Member of the Board of Zoning Appeals, for a term of two (2) years, ending July 4, 2011. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia  Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin  Aye
Mayor Meehan  Aye

Mayor Meehan appointed Douglas Schlaefer, to the office of Chairman of the Board of Zoning Appeals, for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:
Trustee Fahey  Aye
Trustee DiLucia  Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin  Aye
Mayor Meehan  Aye

Mayor Meehan appointed Jonathan Fielding, Esq., to the office of Clerk to the Board of Zoning Appeals for a term of one (1) year, ending July 5, 2010. Deputy Mayor Brostowin made a motion ratifying the appointment. Trustee DiLucia seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia  Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin  Aye
Mayor Meehan  Aye

Mayor Meehan appointed Carmen Castro to the office of Member of the Architectural Review Board -- for a term of five (5) years, ending July 7, 2014. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia  Aye
Trustee DiLeo  Abstain
Deputy Mayor Brostowin  Aye
Mayor Meehan  Aye

Mayor Meehan appointed Gil Acevedo, to the office of Alternate Member of the Architectural Review Board for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia  Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin  Aye
Mayor Meehan  Aye

Mayor Meehan appointed Mario DeSantis, to the office of Alternate Member of the Architectural Review Board for a term of one (1) year, ending July 5, 2010. Trustee Fahey made a motion
ratifying the appointment. Trustee DiLeo seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin Aye
Mayor Meehan  Aye

Mayor Meehan appointed Eugene Bowler, to the office of Chairman of the Architectural Review Board for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia Aye
Trustee DiLeo  Aye
Deputy Mayor Brostowin Aye
Mayor Meehan  Aye

Mayor Meehan appointed Jeffrey Zeh, to the office of Vice-Chairman of the Architectural Review Board for a term of one (1) year, ending July 5, 2010. Trustee DiLucia made a motion ratifying the appointment. Deputy Mayor Brostowin seconded the motion. The Board was polled as follows:

Trustee Fahey  Aye
Trustee DiLucia Abstain
Trustee DiLeo  Aye
Deputy Mayor Brostowin Aye
Mayor Meehan  Aye

RESOLUTION NO. 58 - JULY 6, 2009
A RESOLUTION ESTABLISHING A SCHEDULE FOR THE REGULAR MONTHLY MEETINGS OF THE BOARD OF TRUSTEES FOR THE VILLAGE YEAR 2009-2010

Trustee DiLucia offered the following resolution, seconded by Deputy Mayor Brostowin:

BE IT RESOLVED, that the schedule for the regular monthly meetings of the Board of Trustees for the Village Year 2009-2010 shall be as follows, with all such meetings to commence at 8:00 pm:

July 23, 2009
August 27, 2009
September 24, 2009
October 22, 2009
November 19, 2009
December 17, 2009
January 28, 2010
February 25, 2010
March 25, 2010
April 22, 2010
May 27, 2010
June 24, 2010

;and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey Aye
Trustee DiLucia Aye
Trustee DiLeo Aye
Deputy Mayor Brostowin Aye
Mayor Meehan Aye

RESOLUTION NO. 59 – JULY 6, 2009
A RESOLUTION DESIGNATING DEPOSITORIES FOR VILLAGE FUNDS

Deputy Mayor Brostowin offered the following resolution, seconded by Trustee DiLeo:

BE IT RESOLVED, that HSBC Bank USA (Port Washington, NY branch) and CLASS MBIA be and hereby are authorized to act as depositories of all funds of the Inc. Village of Manorhaven; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey Aye
Trustee DiLucia Aye
Trustee DiLeo Aye
Deputy Mayor Brostowin Aye
Mayor Meehan Aye
RESOLUTION NO. 60 - JULY 6, 2009
A RESOLUTION AUTHORIZING SIGNATORIES IN RESPECT TO VILLAGE BANK ACCOUNTS

Trustee DiLeo offered the following resolution, seconded by Trustee Fahey:

BE IT RESOLVED, that the following officials of the Inc. Village of Manorhaven be and hereby are authorized to act as signatories with respect to all Village bank accounts:

Mayor Michael T. Meehan
Deputy Mayor Patrick T. Brostowin
Village Clerk-Treasurer Jonathan Fielding

and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey Aye
Trustee DiLucia Aye
Trustee DiLeo Aye
Deputy Mayor Brostowin Aye
Mayor Meehan Aye

RESOLUTION NO. 61 - JULY 6, 2009
A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

Trustee Fahey offered the following resolution, seconded by Deputy Mayor Brostowin:

BE IT RESOLVED, that the primary official newspaper of the Inc. Village of Manorhaven shall be the Port News and the secondary official newspaper of the Inc. Village of Manorhaven shall be Newsday; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey Aye
Trustee DiLucia Aye
Trustee DiLeo Aye
Deputy Mayor Brostowin    Aye
Mayor Meehan            Aye

RESOLUTION NO. 62 - JULY 6, 2009
A RESOLUTION AUTHORIZING PAYMENT IN ADVANCE OF AUDIT OF CERTAIN CLAIMS

Deputy Mayor Brostowin offered the following resolution, seconded by Trustee DiLucia:

BE IT RESOLVED, that the Village Clerk-Treasurer be and hereby is authorized to pay, in advance of Audit by the Board of Trustees, certain recurring and ordinary expenses of the Village, as follows:

Architectural Review Board - Chair
Architectural Review Board - Members and Alternate Members
Avaya (phone maintenance)
Board of Zoning Appeals - Chair
Board of Zoning Appeals - Members and Alternate Members
C & G Inspections Services, Inc. (Building Department consultant)
CSEA (union dues deduction)
Commissioner of Environmental Affairs
Commissioner of Health and Safety
Commissioner of Street and Sanitation
Dell Government leasing (village computers)
Ford Motor Credit Co. (highway truck lease)
LIPA
Merchant’s Automotive (code truck lease)
National Grid
NYS Deferred Compensation Plan
NYS Department of Taxation and Finance
NYS Employees Health Insurance
NYS Employees Retirement System
Nextel
Pitney Bowes (postage meter)
Postmaster - Port Washington (postage)
Standard Security Insurance Co. (disability insurance)
Verizon
Village Attorney - monthly retainer
Village Court Spanish Interpreter - monthly stipend

; and
BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey           Aye
Trustee DiLucia         Aye
Trustee DiLeo           Aye
Deputy Mayor Brostowin  Aye
Mayor Meehan            Aye

RESOLUTION NO. 63 – JULY 6, 2009

A RESOLUTION ESTABLISHING COMPENSATION FOR MEMBERS, ALTERNATE MEMBERS AND CHAIRS OF THE BOARD OF ZONING APPEALS AND THE ARCHITECTURAL REVIEW BOARD

Trustee DiLucia offered the following resolution, seconded by Trustee DiLeo:

BE IT RESOLVED, that the annual compensation for the members of the Board of Zoning Appeals and the Architectural Review Board shall be $800, payable in four quarterly installments of $200; and

BE IT FURTHER RESOLVED, that the compensation for the alternate members of the Board of Zoning Appeals and the Architectural Review Board shall be $80/meeting, when such members actually serve; and

BE IT FURTHER RESOLVED, that the annual compensation for the Chairs of the Board of Zoning Appeals and the Architectural Review Board shall be $1,200, payable in four quarterly installments of $300; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Trustee DiLucia made a motion to amend the text of the resolution. Trustee DiLeo seconded the motion to amend the resolution. The Board was polled in relation to the amendment, Mayor Meehan, Trustee DiLeo, Trustee DiLucia, and Trustee Fahey voted in favor of the motion to amend; Deputy Mayor Brostowin abstained.

The amended resolution reads as follows:
BE IT RESOLVED, that the annual compensation for the members of the Board of Zoning Appeals and the Architectural Review Board shall be $800, payable in four quarterly installments of $200; and

BE IT FURTHER RESOLVED, that the compensation for the alternate members of the Board of Zoning Appeals and the Architectural Review Board shall be $80/meeting, when such members actually attend; up to a maximum of 10 meetings per year; and

BE IT FURTHER RESOLVED, that the annual compensation for the Chairs of the Board of Zoning Appeals and the Architectural Review Board shall be $1,200, payable in four quarterly installments of $300; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey Aye
Trustee DiLucia Aye
Trustee DiLeo Aye
Deputy Mayor Brostowin Abstain
Mayor Meehan Aye

RESOLUTION NO. 64 - JULY 6, 2010
A RESOLUTION IN CONNECTION WITH ATTENDANCE AT MEETINGS AND CONFERENCES

Trustee DiLucia offered the following resolution, seconded by Deputy Mayor Brostowin:

BE IT RESOLVED, that the following officials of the Inc. Village of Manorhaven be and hereby are authorized to attend meetings and conferences on behalf of the Village, to be conducted within New York state, and to be reimbursed for their attendance thereat for actual and necessary expenses:

Mayor Michael T. Meehan
Deputy Mayor Patrick T. Brostowin
Trustee John M. Di Leo, Jr.
Trustee Rita Di Lucia
Trustee Brendan Fahey

Village Justice Peter Gallanter
Acting Village Justice Sarudzayi Makwande
Clerk to Village Justice Karen M. Marrero

Village Clerk-Treasurer Jonathan Fielding
Deputy Village Clerk Carmela Aiello

Village Attorney Gerard Terry

Such other Village employees and officials as may be determined by the Board of Trustees, from time to time; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey               Aye
Trustee DiLucia            Aye
Trustee DiLeo              Aye
Deputy Mayor Brostowin     Aye
Mayor Meehan               Aye

RESOLUTION NO. 65 - JULY 6, 2010
A RESOLUTION IN CONNECTION WITH REIMBURSEMENT FOR MILEAGE

Trustee Fahey offered the following resolution, seconded by Deputy Mayor Brostowin:

BE IT RESOLVED, that the rate of reimbursement to officials of the Inc. Village of Manorhaven who utilize their personal vehicles in the performance of official Village business, shall be $0.55/mile or such other rate as may be subsequently established by the U.S. Internal Revenue Service; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

The Board was polled as follows:

Trustee Fahey               Aye
Trustee DiLucia            Aye
Trustee DiLeo              Aye
Deputy Mayor Brostowin     Aye
Mayor Meehan               Aye
At 7:04 pm, Deputy Mayor Brostowin made a motion to adjourn the meeting. Trustee Fahey seconded the motion, which passed unanimously.

Dated: Manorhaven, New York
July 21, 2009

Respectfully submitted,

Jonathan P. Fielding
Village Clerk-Treasurer

Inc. Village of Manorhaven - Board of Trustees
Minutes July 6, 2009 - Page 14 of 14