The Board held its annual organizational meeting on July 1, 2013 at 7:30 p.m. The meeting was called to order at 7:30 p.m. by Mayor Giovanna Giunta, with the following in attendance:

Giovanna Giunta  Mayor  
Mark Lazarovic  Deputy Mayor  
Rita DiLucia  Trustee  
Lucretia Steele  Trustee  
Dorit Zeevi-Farrington  Trustee  
Charles J. Casolaro  Village Attorney  
Liz Gaynor  Village Clerk-Treasurer  

25 members of the public were in attendance. Mayor Giunta asked ex-Mayor Gary Pagano to lead the assembly in reciting the Pledge of Allegiance.

Councilwoman Dina DeGirogio and Town Clerk Leslie Gross of the Town of North Hempstead administered the oath of office to Trustee DiLucia, Trustee Zeevi-Farrington, Trustee Steele and Village Justice Peter Gallanter.

Mayor Giunta appointed Lucretia Steele to the office of Deputy Mayor for the term of one (1) year commencing on July 1, 2013.

Mayor Giunta then made the following appointments subject to ratification:

1) I hereby appoint Sharon Ann Natalie as Deputy Village Clerk for a term of one (1) year commencing on July 1, 2013;

2) I hereby appoint Charles J. Casolaro, Esq. as Village Attorney for a term of one (1) year commencing on July 1, 2013;

3) I hereby appoint Patrick Michael Abramski as the Superintendent of Buildings for a term of one (1) year commencing on July 1, 2013;

4) I hereby appoint Patrick Michael Abramski as Chief Code Enforcement Officer for a term of one (1) year commencing on July 1, 2013;

5) I hereby appoint John Babaian as Code Enforcement Officer for a term of one (1) year commencing on July 1, 2013;

6) I hereby appoint Nancy Greene as Clerk to the Village Justice Court for a term of one (1) year commencing on July 1, 2013;

7) I hereby appoint Richard Ready, Esq. as Village Prosecutor for a term of one (1) year commencing on July 1, 2013;
8) I hereby appoint William Jaye, Esq. as Village Prosecutor for a term of one (1) year commencing on July 1, 2013;

9) I hereby appoint Stephen Thomsen as Chairman of the Board of Zoning Appeals for a term of one (1) year commencing on July 1, 2013;

10) I hereby appoint Frank Ottaviani as a member of the Board of Zoning Appeals to the unexpired five (5) year term that commenced on March 21, 2013;

11) I hereby appoint Dominick Masiello as a member of the Board of Zoning Appeals to the unexpired five (5) year term that commenced on July 1, 2013;

12) I hereby appoint Thomas Garafalo as a member of the Planning Board for a term of one (1) year commencing on July 1, 2013;

13) I hereby appoint Maria Carpinelli as a member of the Planning Board for a term of two (2) years commencing on July 1, 2013;

14) I hereby appoint Barbara Rupenop as a member of the Planning Board for a term of three (3) years commencing on July 1, 2013;

15) I hereby appoint Gary Pagano as a member of the Planning Board for a term of four (4) years commencing on July 1, 2013;

16) I hereby appoint Gary Pagano as Chairman of the Planning Board for a term of one (1) year commencing on July 1, 2013;

17) I hereby appoint James Bradley, Esq. as Counsel to the Planning Board for a term of one (1) year commencing on July 1, 2013;

18) I hereby appoint Joseph Giunta to the unpaid position of Commissioner of Special Projects for a term of one (1) year commencing on July 1, 2013;

19) I hereby appoint Frank Ottaviani to the unpaid position of Co-Commissioner of Community Relations for a term of one (1) year commencing on July 1, 2013;

20) I hereby appoint Stacey Lowe to the unpaid position of Co-Commissioner of Community Relations for a term of one (1) year commencing on July 1, 2013;

21) I hereby appoint Matthew Schiller to the unpaid position of Commissioner of Public Health and Safety for a term of one (1) year commencing on July 1, 2013;

22) I hereby appoint Robert Brinkman to the unpaid position of Commissioner of the Department of Environmental Affairs for a term of one (1) year commencing on July 1, 2013;

23) I hereby appoint Mario Gomez to the unpaid position of Community Outreach Liaison to the Board of Trustees for a term of one (1) year commencing on July 1, 2013;
STATEMENT OF RESOLUTION FOR APPOINTMENTS

Be it Resolved, all Village Board Counsel, Special Counsel, and Prosecutors shall report to the Village Attorney, from time to time, on matters of official Village Business.

Deputy Mayor Steele made a motion to ratify the foregoing appointments. Trustee Lazarovic seconded the motion.

The Board was polled as follows:
Trustee Zeevi-Farrington    Aye
Deputy Mayor Steele        Aye
Trustee DiLucia            Aye
Trustee Lazarovic          Aye
Mayor Giunta               Aye

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #78 – JULY 1, 2013


BE IT RESOLVED, that the schedule for the regular monthly meetings of the Board of Trustees for the Village Year 2013-2014 shall be as follows, with all such meetings to commence at 7:30 pm:

July 25, 2013
August 22, 2013
September 26, 2013
October 24, 2013
November 14, 2013
December 19, 2013
January 6, 2014
February 10, 2014
March 27, 2014
April 24, 2014
May 22, 2014
June 26, 2014

; and

BE IT FURTHER RESOLVED, that the Annual Reorganization meeting of the Village for the Village year 2014-2015 shall be conducted on Monday June 30, 2014, commencing at 7:30 pm; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.
Deputy Mayor Steele made a motion to approve the resolution as presented. Trustee Lazarovic seconded the motion.

The Board was polled as follows:
Trustee Zeevi-Farrington    Aye
Deputy Mayor Steele         Aye
Trustee DiLucia             Aye
Trustee Lazarovic           Aye
Mayor Giunta                Aye

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #79 – JULY 1, 2013

A RESOLUTION IN CONNECTION WITH ATTENDANCE AT MEETINGS AND CONFERENCES

BE IT RESOLVED, that the following officials of the Inc. Village of Manorhaven be and hereby are authorized to attend meetings and conferences on behalf of the Village, to be conducted within New York State, and to be reimbursed for their attendance thereat for actual and necessary expenses in connection therewith:

The Mayor and the Board of Trustees

Village Justice Peter Gallanter
Acting Village Justice

Village Clerk-Treasurer C. Maynor
Deputy Village Clerk Sharon Natalie

Village Attorney Charles J. Casolaro

Such other Village employees and officials as may be determined by the Board of Trustees, from time to time; and

BE IT FURTHER RESOLVED, that the provisions of this resolution shall take effect immediately.

Trustee Lazarovic made a motion to approve the resolution as presented. Trustee Zeevi-Farrington seconded the motion.

The Board was polled as follows:
Trustee Zeevi-Farrington    Aye
Deputy Mayor Steele         Aye
Trustee DiLucia             Aye
Trustee Lazarovic           Aye
Mayor Giunta                Aye
BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #80 – JULY 1, 2013

A RESOLUTION AUTHORIZING SIGNATORIES IN RESPECT TO VILLAGE BANK ACCOUNTS

BE IT RESOLVED, that the following officials of the Inc. Village of Manorhaven be and hereby are authorized to act as signatories with respect to all Village bank accounts:

Mayor Giovanna Giunta
Deputy Mayor Lucretia Steele
Village Clerk-Treasurer Liz Gaynor
Deputy Village Clerk Sharon Ann Natalie

; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Trustee Lazarovic made a motion to approve the resolution as presented. Deputy Mayor Steele seconded the motion.

The Board was polled as follows:
Trustee Zeevi-Farrington               Aye
Deputy Mayor Steele                   Aye
Trustee DiLucia                       Aye
Trustee Lazarovic                     Aye
Mayor Giunta                          Aye

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #81 – JULY 1, 2013

DESIGNATION OF BANK

BE IT RESOLVED, that HSBC Bank USA (Port Washington, NY branch) and hereby are authorized as depositories of all funds of the Inc. Village of Manorhaven; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Deputy Mayor Steele made a motion to approve the Resolution as presented. Trustee Lazarovic seconded the motion.

The Board was polled as follows:
Trustee Zeevi-Farrington               Aye
Deputy Mayor Steele                   Aye
Trustee DiLucia                       Aye
Trustee Lazarovic                     Aye
Mayor Giunta                          Aye
BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #82 – JULY 1, 2013

A RESOLUTION CREATING THE OFFICE OF CHIEF CODE ENFORCEMENT OFFICER

BE IT RESOLVED, that the Chief Code Enforcement Officer shall have the authority and the jurisdiction to issue building and zoning code violations and tickets and parking tickets, and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Trustee Lazarovic made a motion to approve the Resolution as presented. Trustee DiLucia seconded the motion.

The Board was polled as follows:
Trustee Zeevi-Farrington    Aye
Deputy Mayor Steele        Aye
Trustee DiLucia            Aye
Trustee Lazarovic          Aye
Mayor Giunta                Aye

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #83– JULY 1, 2013

VILLAGE DEPARTMENTS

BE IT RESOLVED that the Village has established and organizes itself into the following Department Units:

1. Clerk-Treasurer Department
2. Building Department
3. Public Works Department
4. Sanitation Department
5. Department of Environmental Affairs
6. Accounting Department
7. Village Justice Court Department

Each of these departments shall continue in conjunction and with the assistance of the Village Accountant, prepare its proposed annual operating budget and submit said proposed budget to the Budget Officer.

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Deputy Mayor Steele made a motion to approve the Resolution as presented. Trustee Zeevi-Farrington seconded the motion.

The Board was polled as follows:
BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #84 – JULY 1, 2013

OFFICIAL NEWSPAPERS OF THE VILLAGE

BE IT RESOLVED, that the primary official newspaper of the Inc. Village of Manorhaven shall be the *Port Washington News* and the secondary official newspaper of the Inc. Village of Manorhaven shall be *Newsday*; and

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall take effect immediately.

Trustee DiLucia made a motion to approve the Resolution as presented. Deputy Mayor Steele seconded the motion.

The Board was polled as follows:
Trustee Zeevi-Farrington    Aye
Deputy Mayor Steele        Aye
Trustee DiLucia            Aye
Trustee Lazarovic          Aye
Mayor Giunta               Aye

BOARD OF TRUSTEES – INC. VILLAGE OF MANORHAVEN
RESOLUTION #85 – JULY 1, 2013

A RESOLUTION AUTHORIZING PAYMENT IN ADVANCE OF AUDIT OF CERTAIN CLAIMS

BE IT RESOLVED, that the Village Clerk-Treasurer be and hereby is authorized to pay, in advance of Audit by the Board of Trustees, certain recurring and ordinary expenses of the Village, as follows:

Aflac
Architectural Review Board – Chair
Architectural Review Board – Members and Alternate Members
Board of Zoning Appeals – Chair
Board of Zoning Appeals – Members and Alternate Members
C & G Inspections Services, Inc. (Building Department consultant)
CSEA (Union dues deduction)
LIPA
National Grid
NYS Deferred Compensation Plan
NYS Department of Taxation and Finance
NYS Employees Retirement System
Nextel-Sprint
Pitney Bowes (postage meter)
Postmaster — Port Washington (postage)
Shell Gas Card — (gasoline purchases for Village vehicles)
Standard Security Insurance Company (disability insurance)
Verizon
Village Attorney — monthly retainer only
Village court Spanish Interpreter — monthly stipend

And

BE IT FURTHER RESOLVED, that the provisions of the Resolution shall take effect immediately.

Trustee Lazarovic made a motion to approve the Resolution as presented. Trustee Zeevi-Farrington seconded the motion.

The Board was polled as follows:
Trustee Zeevi-Farrington    Aye
Deputy Mayor Steele        Aye
Trustee DiLucia            Aye
Trustee Lazarovic          Aye
Mayor Giunta               Aye

NEXT MEETING: The next meeting was scheduled for Thursday, July 25, 2013 at 7:30 p.m.

Deputy Mayor Lazarovic made a motion to close the meeting, seconded by Trustee Steele.

The Board was polled as follows:
Trustee Zeevi-Farrington    Aye
Deputy Mayor Steele        Aye
Trustee DiLucia            Aye
Trustee Lazarovic          Aye
Mayor Giunta               Aye

There being no further business to come before the Board, the meeting was adjourned at 7:55 p.m.

Respectfully Submitted,

Liz Gaynor
Village Clerk-Treasurer